

## AGENDA

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**Meeting:** Audit  
(For Members and Substitutes)

**Place:** Council Chamber - Browfort, Devizes

**Date:** Friday 13 May 2011

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Anna Thurman of Democratic Services, County Hall, Trowbridge, direct line (01225) 718379 or email [anna.thurman@wiltshire.gov.uk](mailto:anna.thurman@wiltshire.gov.uk)

All public reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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### Membership:

Cllr Richard Britton  
Cllr Nigel Carter  
Cllr Chris Caswill  
Cllr Peter Doyle  
Cllr George Jeans  
Cllr David Jenkins  
Cllr Julian Johnson  
Cllr Alan Macrae

Cllr Jemima Milton  
Cllr Helen Osborn  
Cllr Sheila Parker (Vice Chairman)  
Cllr Bridget Wayman  
Cllr Roy While (Chairman)

Non-Voting Members  
Cllr Fleur de Rhe-Philippe

Cllr Jane Scott OBE

Substitutes  
Cllr Ernie Clark  
Cllr Peter Colmer  
Cllr Michael Cuthbert-Murray  
Cllr Rod Eaton  
Cllr Mollie Groom

Cllr Malcolm Hewson  
Cllr Jacqui Lay  
Cllr Francis Morland  
Cllr Jeff Osborn

## Part I

### **Items to be considered while the meeting is open to the public**

**1. Apologies**

To receive apologies.

**2. Chairman's Announcements**

To receive Chairman's announcements.

**3. Minutes of the Previous Meeting (Pages 1 - 8)**

To confirm and sign the minutes of the Audit Committee meeting held on 23 March 2011(copy attached).

**4. Members' Interests**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

**5. Public Participation and Committee Members' Questions**

The Council welcomes contributions from members of the public.

#### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

#### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda (acting on behalf of the Director of Resources) no later than 5pm on **Friday 6 May**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**6. SAP Development PID (Pages 9 - 54)**

To receive a report on SAP Development PID.

**7. Audit Plan 2011/12 (Pages 55 - 68)**

To receive the internal audit plan for 2011/12.

**8. Forward Work Programme (Pages 69 - 70)**

To note the Forward Work Programme.

**9. Date of next meeting**

To note that the next regular meeting of the Committee will be held on 29 June 2011.

**10. Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**11. Exclusion of the Press and Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 12 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 2 and 4 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

**Part II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**

**12. Future Provision of Internal Audit Services (Pages 71 - 146)**

To receive a report, on the future provision of internal audit services.

